



Your A-Team Members Are:

Your photographers will call you at:
Bride: _____ : _____
Groom: _____ : _____
Please pick up the phone.

Please read again prior to your wedding day.

What to do before AZS Staff arrives on your wedding day:

1. Remember, your "getting ready space" will look exactly as it is in real life. Keep it clean & organized. Our recommendation is to use the room with the most natural light. (Natural light is best for photos).
2. **Hydrate:** and have a snack. It's a very long day and it will be many hours before you have the chance to eat again.
3. **Hang:** your dress in your "getting ready space" prior to staff showing up.
 - a. Remove all garment bags and try to limit clutter.
4. **Details:** should be set up in one area like a lay flat (not in a box).
 - a. Do not include anything you do not want photographed (Example: jewelry boxes).
5. **Flowers:** must arrive at ____:____ so they can be utilized in photos.
6. **Flower girls & ring bearers:** can be ready with all of the bridal party OR ready later on depending on their ages and attention spans (This is up to you). If their parents are in the wedding party, have someone else designated to watch them, so that we don't lose members of your wedding party in photos.
7. **Moms & Dads:** normally get ready with the bride or groom but this is NOT required and is up to you. Same goes for fathers, who normally get ready with the groom but this is also up to you.
 - a. Do you want a dad first look? Yes or No ____:____ / _____
8. **Helpers:** MOH's and/or moms should be dressed first so they can help you get dressed.
9. **Caution:** Content creation/hair/makeup videos or photos should be done before your photographer show up if time is not allotted in your wedding day schedule. This could set back your entire day of timeline.

Getting Ready (Post Hair and Makeup)

Bride: At ____:____ / _____ & Bridesmaids should have hair and makeup **DONE** and be ready to get dressed but NOT in their wedding attire. If bridesmaids have a special shirt or robe they should be wearing these. Once the photographer shows up they will take prior photos then ask everyone to get dressed. This will be followed up by a Bride, Bridesmaid, and Bride's Family photoshoot. (Bridal Party may happen after 1st look.)

Bride and Bridesmaids are leaving for Ceremony / First Look at ____:____ / _____.

***Please Note: Running over your allotted getting ready time may result in a SHORTENED to NO bride and bridesmaids photoshoot! _____**

Groom: At ____:____ / _____ & Groomsmen should be the "3-S's" – Shaved, Showered and Sober. Be ready to get dressed but NOT in their wedding attire. If the Groomsmen have special matching shirts, socks, etc. they should be wearing these. Once the photographer shows up they will take these photos then ask everyone to get dressed. This will be followed up by a Groom, Groomsmen, and Groom's Family photoshoot. (Groomsmen may happen after 1st look.)

Groom and Groomsmen are leaving for Ceremony / First Look at ____:____ / _____.

***Please Note: Make sure you double and triple check your suits/tuxedos when picking them up (sizing, colors, etc.) – TRY THEM ON!**



THE WEDDING DAY

Page Two

Sunset:	_____	:	_____
Last Light:	_____	:	_____

Ceremony

Ceremony starts at ____:____ Location: _____.

Family Photos

At ____:____ we will be taking immediate family photos. Location: _____.

All important family members should be notified in advance by text. This will greatly decrease the amount of time this takes. Extended friends & family photos will take place on the dance floor later. **The bigger your list, the longer this will take.** Family photos are traditionally done with the couple, not individually. **Please see 'Notes & Reminders' on page three.**

First Look

If you are doing a Private / Public First Look ...

We will set this up at ____:____ / _____. This will be followed up by a Wedding Party photoshoot and the Bride and Groom's solo photoshoot.

No First Look

If you are **Not** doing a First Look...

We will do our entire Wedding Party photoshoot and a solo Bride & Groom shoot at ____:____ / _____.

Sneak Peeks

Social media sneak Peeks will be posted within a few days after your wedding.

Special Notes:

(IMPORTANT)

Your photos will be edited in roughly 4-8 weeks (depending on the time of year). Your film will take roughly 8-12 (depending on the time of year).

We will email you to let you know your images and film are ready.

Disclaimer:

We work weddings everyday. We may not see last minute changes or notes sent less than a week prior to your event. Please be sure to send any changes as soon as possible. In **emergency** situations that requires shot list or schedule changes, please **text the studio's cell phone number at 973-600-9897 or call the studio directly at 973-726-4111.**



THE WEDDING DAY

Page Three

Please read entire packet again prior to your wedding day.

Important Times to Remember:

Your Photographer will call you one hour prior to show up.

Photographer starts with bride at ____ : ____

Photographer starts with groom at ____ : ____

Hair & Makeup must be done at ____ : ____

Bouquet & Boutonnieres need to arrive at ____ : ____

Details need to be set up by ____ : ____

Dad first look is at ____ : ____

Your first look is at ____ : ____

Your family photos are at ____ : ____

Ceremony starts at ____ : ____

Other Notes & Reminders:

After this appointment, we meet with your staff to review your schedule & Homework Packet as well as make multiple copies for all the A-Team members involved. Once our team has all your paperwork we are NOT able to make last minute changes. Please do not send extensive shot lists after this meeting. If there is an **emergency** that requires you to make changes, you must provide them in writing (email is best) at minimum **a week prior to your wedding** as well as follow up with a phone call. We will do our very best to make changes to your day, but we DO NOT GUARANTEE them after your pre-event.

→ Initial: _____

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